



## **CABINET**

### **MINUTES OF THE MEETING HELD AT PENALLTA HOUSE, YSTRAD MYNACH ON TUESDAY, 2ND OCTOBER 2012 AT 2.00 PM**

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#### **PRESENT:**

Councillor H.A. Andrews - Chairman

#### **Councillors:**

Mrs C. Forehead (HR & Governance/Business Manager), D. Hardacre (Performance and Asset Management), K. James (Regeneration, Planning and Sustainable Development), G. Jones (Deputy Leader and Cabinet Member for Housing), R. Passmore (Education and Lifelong Learning), D.V. Poole (Community and Leisure Services), K.V. Reynolds (Deputy Leader and Cabinet Member for Corporate Services), R. Woodyatt (Social Services)

#### **Together with:**

A. O'Sullivan (Chief Executive), N. Barnett (Deputy Chief Executive), A. Heaney (Corporate Director Social Services), S. Aspinall (Corporate Director Education and Lifelong Learning)

#### **Also present:**

D. Street (Assistant Director Adult Services), P. Evans (Head of Information, Communications and Technology Services), C. Jones (Head of Performance and Property), J. Williams (Service Manager, Adult Services), R. Kyte (Team Leader Strategic and Development Plans), S.M. Kauczok (Committee Services Officer).

#### **APOLOGY**

An apology for absence had been received from Councillor T.J. Williams, Cabinet Member for Highways, Transportation and Engineering.

#### **53. DECLARATIONS OF INTEREST**

There were no declarations of interest made at the meeting.

#### **54. MINUTES**

RESOLVED that the minutes of the Cabinet meeting held on 18th September 2012 (minute nos. 48-52; page nos. 23-24) be approved and signed as a correct record.

**MATTERS ON WHICH EXECUTIVE DECISIONS WERE REQUIRED****55. PROVISION OF CARE SERVICES AT TREDEGAR COURT**

The report, which had been presented to the Health Social Care and Wellbeing Scrutiny Committee on 11th September 2012, outlined proposals to change the way services are provided at the Tredegar Court Extra Care Establishment, Crosskeys and explained how this would contribute to directorate efficiencies and enable the Adult Services Division to meet current and future cost pressures brought about by increased demand and budget pressures.

Currently the Home Assistance Reablement Team (HART) has a budget to provide 378 hours per week of care within this facility. However, only 163 hours of support have been determined as being required following assessments of need. At the Scrutiny Committee meeting on 10th July 2012 a request was made for a review of the care packages of services users at Tredegar Court. These reviews have now been undertaken and a verbal update was provided at the meeting. A total of 23 tenants had requested a review of their care packages. Of these 12 remained unchanged, 6 increased and 5 decreased. The total care provided increased by 9 hours 40 minutes per week.

Details were received of the options available, the personnel implications and the consultations that had taken place with tenants, family members, staff and Trade Unions. Of the three options set out in the report, from an officer perspective, only options 2 and 3 were viable in terms of providing the Authority's statutory responsibilities. Option 2 produces the greater levels of efficiencies whereas option 3 allows the provision of the service to remain in house. Staff from Tredegar Court had submitted a proposal for an option 4. This was considered in detail by senior officers but was not considered to be viable.

RESOLVED that for the reasons set out in the officer's report, Cabinet endorsed Option 3, which will enable HART to continue to provide care on an in reach basis.

**56. CABINET FORWARD WORK PROGRAMME**

The report sought approval of the proposed Cabinet forward work programme for the six month period from October to March inclusive. The forward work programme sets out the key reports that Cabinet expects to receive in the coming months and is an important way of tracking progress against targets set in the Council's Improvement Plan.

RESOLVED that for the reasons set out in the officer's report, the forward work programme for the six month period from October to March inclusive, as outlined in Appendix 1 to the report, be approved.

**MATTERS THAT REQUIRED A RECOMMENDATION TO COUNCIL****57. LOCAL DEVELOPMENT PLAN - ANNUAL MONITORING REPORT 2012**

It is a statutory requirement that the Council submits an annual report, which considers if the LDP is being implemented appropriately, to the Welsh Government. This report is termed the Annual Monitoring Report (AMR) and includes LDP policy monitoring, SEA/SA monitoring and a set of 12 mandatory indicators. The overall purpose of the AMR is to identify whether the LDP Strategy, or any of the strategy policies are not being implemented.

The AMR identifies that 4 policies need consideration as they may be failing to be implemented and these are therefore considered in the report. The AMR concludes that matters outside the sphere of influence of the LDP were influencing the policies and therefore, the policies did not require amendment or review.

It is also a requirement for the AMR to include information relating to 12 mandatory indicators, which are set out in the LDP Manual. These indicators are included in the AMR Executive Summary, which is included at Appendix 1 to the report. Overall the AMR concludes that both the LDP Strategy and the Policy Framework are being implemented appropriately and there is no requirement to review any policy or the LDP as a whole.

RECOMMENDED that for the reasons set out in the officer's report:-

1. The Annual Monitoring Report be adopted as the Council's formal Annual Monitoring Report for 2012.
2. The Annual Monitoring Report be submitted to the Welsh Government before 31st October 2012.

#### **58. COMMUNITY INFRASTRUCTURE LEVY (CIL) PROGRESS REPORT AND PRELIMINARY DRAFT CHARGING SCHEDULE**

On 26th July 2011 the Council resolved to prepare CIL for the County Borough in accordance with the CIL Regulations. Significant work has now progressed to enable a CIL to be introduced in the County Borough and the report outlines this progress and seeks approval for the proposed CIL Rates and Draft Infrastructure List as a basis for public consultation.

RECOMMENDED that for the reasons contained in the officer's report:-

1. The CIL rates contained within Schedule 1 be approved and included within the Caerphilly Preliminary Draft Charging Schedule as a basis for public consultation.
2. The CIL rates contained in the Alternative Schedule (Part 1) be approved and included within the Caerphilly Preliminary Draft Charging Schedule as a basis for consultation.

#### **59. FINAL YEAR PERFORMANCE REPORT 2012**

The Performance Report is a key document in the Local Authority policy framework. It sets out how improvements will be made in areas prioritised by the Council and includes detailed information on the Council's contribution over a period of 3 years to the 15 year Caerphilly Community Strategy. .

The Council has a statutory duty to publish its Performance Report no later than the 31st October each year. Once approved it will be published on the Council's internet site and will be available in hard copy at council offices and other public facing centres.

RECOMMENDED that for the reasons contained in the officer's report, the Performance Report be formally endorsed prior to it being submitted to Council for acceptance.

#### **EXEMPT MATTERS**

Members considered the public interest test and concluded that on balance the public interest in maintaining the exemption outweighed the public interest in disclosing the information and it was:-

RESOLVED that in accordance with Section 100A(4) of the Local Government Act 1972 the public be excluded from the remainder of the meeting because of the likely disclosure to them of exempt information as defined in paragraph 14 of Part 4 of Schedule 12A of the Local Government Act 1972.

**60. ICT SERVICES COLLABORATION**

The report outlined proposals for a collaborative hosting arrangement between Caerphilly County Borough Council and Blaenau Gwent County Borough Council whereby IT hosting services will be supplied from the Tredomen Data Centre.

RESOLVED that for the reasons contained in the officer's report, the recommendation at paragraph 9 in the report be approved.

The meeting closed at 2.55pm.

Approved and signed as a correct record subject to any corrections made at the meeting held on 16th October 2012.

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CHAIRMAN